



**BSO Tutorial for Tax Year 2003**

# Acknowledge Resubmission Notice

Contains the following lesson:

- [Acknowledge Receipt of a Resubmission Notice Received from SSA](#)

## Lesson 1: Acknowledge Your Resubmission Notice

Follow the instructions below to acknowledge that you received a notice from SSA requiring you to resubmit your W-2 data.

**Step 1:** Point your browser to the Business Services Online Welcome page:  
[www.socialsecurity.gov/bsowelcome.htm](http://www.socialsecurity.gov/bsowelcome.htm).



**Step 2:** Select the **Login** link on the Business Services Online Welcome page.



If you have already registered, login to use BSO services and to maintain your BSO account.

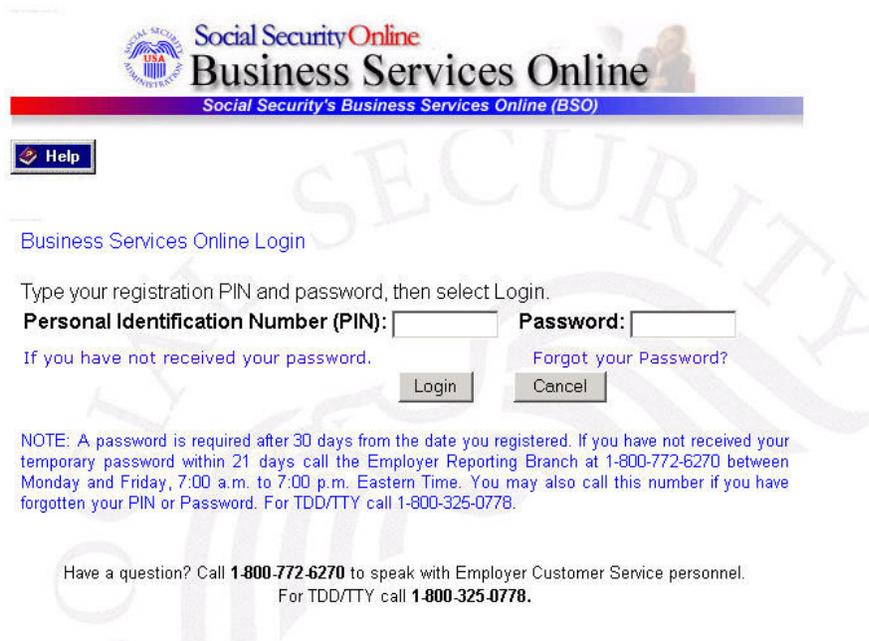
The system displays the BSO - Privacy Policy Statement page.

**Step 3:** Select the **I Accept** button (located at the bottom of the page) after reading the conditions defined on the BSO - Privacy Policy Statement page.

By selecting the "I Accept" button, you are certifying that you understand and agree to the terms of use for Business Services Online that pertain to the type(s) of access you are authorized.



The system displays the Business Services Online Login page.



 Social Security Online  
**Business Services Online**  
Social Security's Business Services Online (BSO)

[Help](#)

[Business Services Online Login](#)

Type your registration PIN and password, then select Login.

**Personal Identification Number (PIN):**  **Password:**

If you have not received your password. [Forgot your Password?](#)

NOTE: A password is required after 30 days from the date you registered. If you have not received your temporary password within 21 days call the Employer Reporting Branch at 1-800-772-6270 between Monday and Friday, 7:00 a.m. to 7:00 p.m. Eastern Time. You may also call this number if you have forgotten your PIN or Password. For TDD/TTY call 1-800-325-0778.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.  
For TDD/TTY call **1-800-325-0778**.

**Step 4:** Enter your PIN and password.

**Step 5:** Select the **Login** button to display the main menu. The system displays the BSO Home Page. (To return to the Business Services Online Welcome page, select the **Cancel** button.)

**Step 6:** Select the **Acknowledge Resubmission Notice** link.

 [Acknowledge Resubmission Notice](#)  
Acknowledge that you have received a notice asking you to resubmit your wage data.

The system displays the Acknowledge Resubmission Notice page.


**Social Security Online**  
**Business Services Online**  
*Social Security's Business Services Online (BSO)*

[BSO Home](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

 **Help**

### Acknowledge Resubmission Notice

Use this form to acknowledge that you received a notice from the Social Security Administration requiring you to resubmit your wage data. Please specify the Employer Identification Number (EIN), Wage File Identifier (WFID), and Receipt Year exactly as they appear on the resubmission notice you received from the Social Security Administration.

**EIN:**

**WFID - Version:**  -

**Receipt Year:**

**Choose one of the following:**

- I filed using electronic media (e.g., Internet or Electronic Data Transfer).
- I filed using physical media (e.g., tape, cartridge, or diskette) and I received my submission in the mail.
- I filed using physical media (e.g., tape, cartridge, or diskette) and I did not receive my submission in the mail.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.  
 For TDD/TTY call **1-800-325-0778**.

[BSO Home](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

**Step 7:** Enter your EIN, WFID, Version, and Receipt Year (exactly as they appear on the resubmission notice you received from SSA) and indicate the appropriate filing method.

**Step 8:** Select the **Acknowledge Notice** button to process the acknowledgement. (Otherwise, select the **Cancel** button to cancel the acknowledgement and return to the BSO Home Page.) The system displays the Notice Acknowledgement Receipt page.



**Social Security Online**  
**Business Services Online**  
Social Security's Business Services Online (BSO)

[BSO Home](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

[Help](#)

### Notice Acknowledgment Receipt

14-Oct-03 01:21 PM Eastern Time

Thank you for acknowledging receipt of your resubmission notice. Please follow the instructions provided in the notice for submitting your corrected file.

If you need assistance, please call the Employer Reporting Branch at 1-800-772-6270 between Monday and Friday, 7:00 a.m. to 7:00 p.m. Eastern Time. For TDD/TTY call 1-800-325-0778.

[BSO Home](#)

---

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

[BSO Home](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

**Step 9:** Select the **BSO Home** button to return to the BSO Home Page.